



MINERALS MARKETING CORPORATION OF ZIMBABWE

VACANCY NOTICE INSPECTOR (GRADE C1) X 2

Applications are invited from suitably qualified candidates to fill in vacant positions which have arisen within the Corporation.

Reporting to the Chief Inspector, this position exists to ensure effective accounting of national mineral resources by reducing losses through examinations, investigations and coming up with strategies that ensure that all mineral resources are accounted for.

The incumbent will be responsible for:

- Examining records relating to the production or sales of any minerals in and outside Zimbabwe.
- Seizing and removing any record which affords evidence of a contravention of the MMCZ Act.
- Interviewing any person and requiring explanations of any entries in any records relating to the sales of any minerals in and outside Zimbabwe.
- Investigating cases of potentially risk bearing activities and those of suspected or identified criminal activities perpetrated against MMCZ.
- Conducting vehicles inspections, random spot checks and special operations in order to minimise the leakage and smuggling of minerals.
- Working closely with other regulatory authorities at the border posts to curb minerals leakages.
- Measuring the impact of mineral leakages and advising management on how best to prevent or minimise such losses.
- Preparation of weekly, monthly, quarterly and annual inspectorate reports.

Academic Preparation and Experience

- Degree in Geology or any other relevant degree.
- 3 years relevant experience in mineral identification, shipping process, risk management, crime investigations and loss control.
- Clean Class 4 Driver's Licence.

The incumbent must be prepared to change workstations on a regular basis.

Interested candidates must submit their applications, curriculum vitae and copies of relevant academic and professional certificates clearly indicating the position being applied for, to:

The Human Resources & Administration Manager or *Email to: Inspector@mmcز.co.zw*
Minerals Marketing Corporation of Zimbabwe
90 Mutare Road
P. Bag 2628
Harare

Closing Date for applications is **30 August 2019**. *Only short listed candidates will be contacted for an interview.*