



**MINERALS MARKETING
CORPORATION
OF ZIMBABWE**

90 Mutare Road
P O Box 2628
Msasa
HARARE

REQUEST FOR QUOTATIONS

OUR REF: TMM/RFQ 81/2019/lm

To: Suppliers of Stationery

Closing date 08 October 2019

Publication Date: 04 October 2019

Closing time: 10:00hrs CAT

Return Quotation to:
Procurement Management Unit
MMCZ Building, 90 Mutare Road
Msasa
Harare
Zimbabwe

Contact details
+263 (242) – 487 200-4
procurementcommittee@mmcز.co.zw

RFQ NUMBER	DESCRIPTION OF REQUIREMENTS	TOTAL PRICE INCLUDING VAT
MMCZ RFQ 81/2019	200 BOXES(1 000 Reams)	

INSTRUCTIONS AND CONDITIONS

1. Current proof of registration with the Procurement Regulatory Authority of Zimbabwe in the specified category Copy (attach copy of the Government Gazette)
2. Copy of a valid Tax Clearance Certificate from ZIMRA
3. State delivery period
4. Payment is after delivery in RTGS\$
5. **Clearly State VAT registered or Not VAT Registered NB-** All VAT registered suppliers to indicate their VAT number on the quotation.
6. Bid validity (**must be STATED in days**) (**at least 30 Days**)
7. Quotations must be enclosed in sealed envelopes and endorsed on the outside with the Request For Quotation number and closing date. Quotation must be deposited in the **Tender Box, MMCZ Head Office, Reception area 90 Mutare, Msasa, Harare Zimbabwe** on or before 1000hrs on the closing date.
8. Tenderers are free to witness the opening of the tenders on the closing date and time.

Late submissions will not be accepted. MMCZ does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or part of any tender.