



**MINERALS MARKETING
CORPORATION
OF ZIMBABWE**

REQUEST FOR QUOTATIONS

OUR REF: RFQ 45/2020

To: All suppliers

Closing date: 30/03/2020

Publication Date: 25/03/2020

Closing time: 10:00 hours

Return Quotation to:
Procurement Management Unit
MMCZ Building, 90 Mutare Road
Msasa, Harare

Contact details
+263 (242) - 487 200-4

MMCZ invites your company to make a firm offer for the supply and delivery of the following:

ITEM	DESCRIPTION OF REQUIREMENTS	QUANTITY	TOTAL INCLU VAT
1.	COFFEE MUGS(WHITE & GOLDLINE)	40	
2.	TEA POTS (KANGO BROWN-BIG)	4	
3.	ELECTRICAL JUGS (1.8L)	3	
4.	SERVIETTES	20	
5.	KITCHEN TONGS	5	
6.	KITCHEN SCISSORS	3	
7.	KITCHEN TROLLEY	1	
8.	SIDE PLATES	2	
9.	SUGAR BASINS	2	

INSTRUCTIONS AND CONDITIONS

1. Current proof of registration with the Procurement Regulatory Authority of Zimbabwe in the specified category Copy (attach copy of the Government Gazette)
2. Copy of a valid Tax Clearance Certificate from ZIMRA
3. State delivery period

4. Payment is after delivery in RTGS\$
5. **Clearly State VAT registered or Not VAT Registered NB-** All VAT registered suppliers to indicate their VAT number on the quotation.
6. Bid validity (**must be STATED in days**) (**at least 30 Days**)
7. Quotations must be enclosed in sealed envelopes and endorsed on the outside with the Request For Quotation number and closing date. Quotation must be deposited in the Tender Box, MMCZ Head Office, Reception area 90 Mutare, Msasa, Harare Zimbabwe on or before 1000hrs on the closing date or email to murambwa.a@mmcz.co.zw / yambe.t@mmcz.co.zw.
8. Tenderers are free to witness the opening of the tenders on the closing date and time.
9. N.B Late submissions will not be accepted. MMCZ does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or part of any tender.